

## Writing Decisions – Reflection Activity

Select at least 3 of your discussion post initial responses and/or completed assignment from this course to use as you complete the activities below.

Use the following strategies as you reflect on your writing:

- Re-read your writing out of order. For instance, read the end or the middle of the passage before
  the beginning. Reading it this way disrupts the order and allows the errors to stand out.
- Cut and paste your selection into another document or enlarge the text. This strategy allows you
  to see the writing differently and identify any patterns.
- Read the selection aloud to yourself or use software to read it to you.
- Have a trusted friend, peer, or family member review your work and discuss what to change.
   Using outside resources can provide a valuable perspective when you revise and edit your work.
- Spell-check your work using Microsoft<sup>®</sup> Word or another grammar tool, such as Grammarly<sup>®</sup>.

Read your writing samples you selected and consider the following questions:

- What do you like about your work?
- What doesn't seem quite right?
- What feedback did your faculty member provide?
- If you used any spelling or grammar tools or received feedback from others, what did that feedback indicate?

Now that you've completed your review of your selected writing samples, write a 100- to 175-word response to each of the following reflective prompts in the space provided below each question. Review each response for correct spelling, grammar, and clarity before you submit your assignment.

 Based on what you learned during this course, what genres do you recognize you use in your personal life, in your career, or in academic writing? Besides narrative writing, I also write persuasive and expository in my personal life. It is common for me to tell stories and share experiences in my personal life through narrative writing. I use persuasive writing to make a case or convince someone to do something. Finally, I use expository writing to explain concepts or ideas, such as when I explain a recipe to a friend or give advice to a family member. In my career, I use genres such as business writing, technical writing, and grant writing. Business writing is used for communication purposes in a professional setting. I use it when I draft emails to colleagues, memos to supervisors, or reports to clients. Technical writing is used to explain complex topics in easy-to-understand language, which I often do when I work on software documentation or user guides. Grant writing is used to write proposals and secure funding, which I do when I apply for grants or write grant applications for my company. In academic writing, I use genres such as argumentative, research, and analytical writing. Argumentative writing is used to make a claim about a topic and support it with evidence. I often use this type of writing when I draft essays or research papers. Research writing is used to find and analyze information, which I do when I conduct research for projects or papers. Analytical writing is used to evaluate a situation or issue and reach a conclusion, which I do when I analyze data or evaluate a theory. Overall, I use a variety of genres in my personal life, career, and academic writing. Each genre

# **Decisions Decisions Style In Writing**

NA NA

#### **Decisions Decisions Style In Writing:**

Decisions, Decisions Mary E. Whitten, 1971-01-01 Making Decisions Judicially Godfrey Cole, Yvette Genn, Mary Kane, Christopher Lethem, Mark Ockelton, Meleri Tudur, Nicholas Wikeley, 2023-01-12 Are you involved in making decisions in court a tribunal or another formal decision making environment This book gives guidance in the skills required to reach and deliver well structured judicial decisions The authors all of whom have extensive judicial and quasi judicial experience instruct the readers on the skills required at each stage of a hearing including ensuring there is a fair hearing process standards and conduct of decision makers successful communication taking into account the needs of vulnerable participants and litigants in person case management assessing evidence and the process of reaching and then delivering a well structured decision The book includes practical guidance examples and short exercises to help the reader engage with the issues discussed and understand the skills required Buy this book and you will have the confidence you need to make great decisions Catalog of Copyright Entries. Third Series Library of Congress. Copyright Office, 1973 **Decision Maker** Michael J. Driver, Kenneth R. Brousseau, Phillip L. Hunsaker, 1998 The insights offered in this book are intended to guarantee the reader a more successful career It is written especially for managers and executives whose jobs require managing people successfully but it is also written for anyone who must make decisions that involve other people The authors discuss the decision styles and habits that people form and how to change decision making habits where necessary The models and techniques for decision making presented here have been used throughout the world in all kinds of businesses and government agencies Decision style concepts can benefit anyone from a new management trainee or MBA student to the CEO of a large firm Management Christopher P. Neck, Jeffery D. Houghton, Emma L. Murray, 2020-12-02 Management Third Edition introduces students to the planning organizing leading and controlling functions of management with an emphasis on how managers can cultivate an entrepreneurial mindset The text includes 34 cases profiling a wide range of companies including Lululemon Nintendo Netflix Trader Joe s and the NBA Authors Christopher P Neck Jeffrey D Houghton and Emma L Murray use a variety of examples applications and insights from real world managers to help students develop the knowledge mindset and skills they need to succeed in today s fast paced dynamic workplace This title is accompanied by a complete teaching and learning package Decision of Character and Other Essays John Foster, 1876

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