

WHAT ARE DATA ENTRY JOBS?

Workers collect data and capture the collected information into databases. Responsibilities include extracting information from materials and storing the information in hard copies.

data entry jobs are high volume and in demand

SKILLS NEEDED

BASIC COMPUTER SKILLS

You need basic computer skills. You should know how to operate a computer, install softwares, use Microsoft Office.

GOOD TYPING SKILLS

You need to be able to type quickly while maintaining a high degree of accuracy.

EFFICIENCY, ORGANIZATION, AND ATTENTION TO DETAIL

You should be organized and always pay close attention to detail.

TOLERANCE FOR REPETITION

Data entry can become torture if you don't have a high tolerance for repetition. You should also be comfortable with sitting at your computer for hours.

CAREER PROSPECTS

According to the Bureau of Labor Statistics, the mean hourly wage of a remote data entry clerk is \$16.22, with an average annual salary of \$33,740.

WHO IS IT FOR?

- stay-at-home parents
- students



Remote Data Entry Jobs Guide For Seniors

Minjie Lin



Remote Data Entry Jobs Guide For Seniors:

Your Comprehensive Guide to Making Money Online Amrahs Hseham,2024-01-28 The book recognizes the importance of adaptability in the rapidly changing digital world It covers traditional methods like freelance writing graphic design and virtual assistance but also explores emerging trends such as influencer marketing podcasting and dropshipping By encompassing a wide range of possibilities readers are encouraged to identify the approaches that resonate with their skills passions and goals Emphasizing the significance of building a personal brand the guide delves into the nuances of establishing a strong online presence From creating a compelling website and leveraging social media to optimizing content for search engines readers are guided on how to amplify their visibility and credibility in the digital space The guide also addresses the crucial aspect of financial management shedding light on topics such as budgeting taxation and diversification of income streams Readers are encouraged to adopt a strategic and sustainable approach ensuring long term success and resilience in the dynamic online marketplace

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ADP Policies and Computing Services Reference Guide United States. Bureau of Labor Statistics. Division of Systems Design,1990

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The Data Processing Manager's Survival Manual Larry Martin Singer,1982

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