finxter ChatGPT Prompting Cheat Sheet 👨‍💻 ⬡ OpenAI

How Prompt Engineering Works

💡 **Note**: Prompt engineering designs and optimizes prompts for language models.

It's important in NLP and language generation. Prompt formats guide the model and can be used for tasks like product descriptions or conversational AI.

Reliable prompt formats exist, but exploring new formats is encouraged.

"(your input here)" is a placeholder for text or context

Rules of Thumb and Examples

Rule #1 — Instructions at beginning and ### or """ to separate instructions or context

❌
```
Rewrite the text below in more engaging language.

{your input here}
```

✅
```
Rewrite the text below in more engaging language.

Text: """
{your input here}
"""
```

Rule #2 — Be specific and detailed about the desired context, outcome, length, format, and style.

❌
```
Write a short story for kids
```

✅
```
Write a funny soccer story for kids that teaches the
kid that persistence is key for success in the style of
Rowling.
```

Rule #3 — Give examples of desired output format

❌
```
Extract house pricing data from the following text.

Text: """
{your text containing pricing data}
"""
```

✅
```
Extract house pricing data from the following text.

Desired format: """
House 1 || $1,000,000 | 100 sqm
House 2 || $500,000 | 90 sqm
... (and so on)
"""

Text: """
{your text containing pricing data}
"""
```

Rule #4 — First try without examples, then try giving some examples.

✅
```
Extract brand names from the text below.

Text: {your text here}

Brand names:
```

✅
```
Extract brand names from the texts below.

Text 1: Finxter and YouTube are tech companies. Google
is too.
Brand names 1: Finxter, YouTube, Google
###

Text 2: If you like tech, you'll love Finxter!
Brand names 2: Finxter
###

Text 3: {your text here}
Brand names 3:
```

Rule #5 — Fine-tune if Rule #4 doesn't work

Fine-tuning improves model performance by training on more examples, resulting in higher quality results, token savings, and lower latency requests.

GPT-3 can intuitively generate plausible completions from few examples, known as **few-shot learning**.

Fine-tuning achieves better results on various tasks without requiring examples in the prompt, saving costs and enabling lower-latency requests.

Example Training Data
```
{"prompt":"<input>", "completion":"<ideal output>"}
{"prompt":"<input>", "completion":"<ideal output>"}
{"prompt":"<input>", "completion":"<ideal output>"}
...
```

Rule #6 — Be specific. Omit needless words.

❌
```
ChatGPT, write a sales page for my company selling sand
in the desert, please write only a few sentences,
nothing long and complex
```

✅
```
Write a 5-sentence sales page, sell sand in the desert.
```

Rule #7 — Use leading words to nudge the model towards a pattern

❌
```
Write a Python function that plots my net worth over 10
years for different inputs on the initial investment
and a given ROI
```

✅
```
# Python function that plots net worth over 10
# years for different inputs on the initial
# investment and a given ROI

import matplotlib

def plot_net_worth(initial, roi):
```
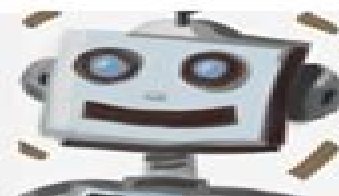
Bonus Prompt — Let ChatGPT Design the Optimal Prompt

```
New models are created frequently, and the performance of subsequent models can be an order of
magnitude. You are a robot for creating prompts. You need to gather information about the user's
goals, examples of preferred output, and any other relevant contextual information.

The prompt should contain all the necessary information provided to you. Ask the user more
questions until you are sure you can create an optimal prompt.

Your answer should be clearly formatted and optimized for ChatGPT interactions. Be sure to start
by asking the user about the goals, the desired outcome, and any additional information you may
need.
```
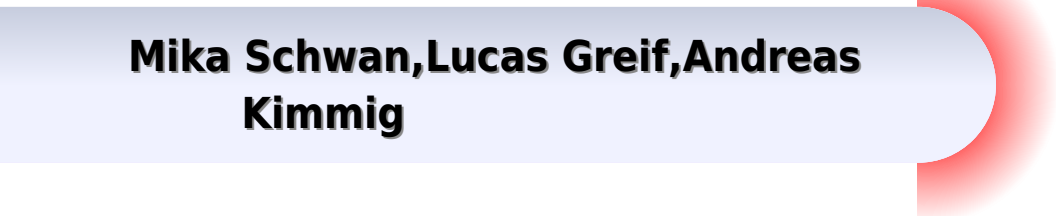
How To Get Into Chatgpt Prompts Guide For Students

Mika Schwan,Lucas Greif,Andreas Kimmig

How To Get Into Chatgpt Prompts Guide For Students:

Integrating Artificial Intelligence Technology into Language Teacher Education Rod E. Case,Leping Liu,Joseph Mintz,2025-11-17 This volume provides five exploratory studies on the constraints and affordances of artificial intelligence AI specifically examining ChatGPT s applications among preservice teachers preparing to teach multilingual learners Through detailed analysis of classroom implementation student perceptions and pedagogical outcomes this collection offers groundbreaking insights into how large language models can transform teacher preparation programs Three studies present firsthand accounts of preservice teachers experiences with ChatGPT revealing a pragmatic orientation where adoption hinges on student motivation accelerated English language development and ease of use The remaining two studies investigate ChatGPT produced text as an instructional tool highlighting its potential for fostering critical analysis while emphasizing the necessity of thoughtful integration through careful teacher planning This volume speaks directly to graduate students teacher educators educational technology specialists TESOL professionals and researchers in applied linguistics and AI ethics It bridges multiple disciplines including educational technology second language acquisition teacher preparation multilingual education and artificial intelligence in education The research presented in this volume contributes to ongoing conversations about technological innovation in classrooms ethical considerations in AI implementation and evolving best practices for preparing teachers to work effectively with multilingual populations in technology enhanced learning environments The chapters in this book were originally published as a special issue of Computers in the Schools

Integrating Computational Thinking Through Design-Based Learning Mustafa Saritepeci,Hatice Yildiz Durak,2025-01-02 This book creates a theoretical framework to consider the integration of computational thinking CT into learning and teaching processes in different contexts from a design based learning DBL perspective and presents various intervention studies The chapters each focus on a different aspect of CT integration through DBL providing an overview and discussing the benefits of integrating CT into the curriculum The book also discusses the design thinking process and how it can be used to promote CT focusing on CT concepts and considering perspectives on how these concepts can be integrated into DBL activities It also explores how artificial intelligence AI based design oriented learning activities can be used to develop students CT skills examines the information technology IT concept of pattern recognition and provides examples of how this can be integrated into DBL activities It presents practical examples on integrating CT into the teaching learning process from a design based learning perspective summarizes approaches to assessing CT skills and discusses them in the context of design based learning Lastly this book also conducts a bibliometric analysis of publication and citation trends in computational thinking research conducted in design based learning   Prompt Engineering and Generative AI Applications for Teaching and Learning ElSayary, Areej,2025-03-13 By creating specific prompts educators can harness the power of AI models to generate tailored content provide instant feedback and simulate real world scenarios for deeper learning

engagement Whether it s creating personalized lesson plans generating creative writing prompts or assisting with problem solving exercises generative AI creates an interactive approach to education As AI evolves its potential to support both educators and students in more efficient adaptive and inclusive ways may transform the future of learning Prompt Engineering and Generative AI Applications for Teaching and Learning explores generative AI s impact on education navigating the complexities of its integration into teaching and learning strategies It examines the complex dynamics between AI technology and educational methodologies offering new perspectives on personalized education the art of prompt engineering skills and the role of generative AI in research This book covers topics such as ethics and law higher education and personalized learning and is a useful resource for academicians researchers computer engineers and data scientists

Impact and implications of AI methods and tools for the future of education Kingsley Okoye,Samira Hosseini,Kamal Kant Hiran ,Julius Nganji,2024-06-07 The congruence of technology such as AI and its use for education can help transform the different pedagogical practices and future of education Educational organizations like The UNESCO and The World Bank are already calling for research and development oriented projects and creation mobilization of technological initiatives on how to re imagine education and operationalize the use of digital technologies for its purpose the Digitized Education Those goals mean or include methodological approaches and wide adoption of the AI methods in fostering education in the classroom or learning environments Also noteworthy is the fact that digitized education is now an inevitable and integral element to achieving the global sustainable development goals SDGs particularly the SDG4 that promotes quality of education

Empowering Educators: Integrating AI Tools for Personalized Language Instruction Vu Phi Ho Pham,Andrew Lian,Ania Lian,Jeremy White,2025-11-01 This book examines the use of AI technology particularly ChatGPT into English language education This 15 chapter anthology examines the pedagogical ethical and cognitive aspects of AI enhanced instruction utilizing research from Vietnam and global contexts Section I Chapters 2 8 AI Integration in Language Teaching and Learning analyzes the role of AI in language instruction and acquisition encompassing emotional intelligence rubric based assessment IELTS preparation and educator identification Section II Chapters 9 13 AI Enhanced Language Learning Skills and Practices examines AI augmented language learning methodologies addressing vocabulary acquisition learner independence and chatbot assisted education Section III Chapters 14 15 AI in Translation and Support Systems examines artificial intelligence in translation and academic assistance systems The book emphasizes the transformative potential as well as the dangers of excessive dependence academic misconduct and insufficient teacher training Highlighting ethical integration and human AI collaboration it offers pragmatic ideas for educators academics and policymakers Empowering educators envisions AI as a strategically augmenting not supplanting teachers in the establishment of sustainable and inclusive language learning settings   **Artificial Intelligence in Education: The Intersection of Technology and Pedagogy** Peter Ilic,Imogen Casebourne,Rupert Wegerif,2024-12-02 This book offers a multidisciplinary perspective on the

ways in which the careful integration of AI might enhance learning outcomes By inviting dialogue between engineering what is possible and pedagogy what might be desirable the book offers a holistic view of AI s potential for education Offering both case studies of practical implementation and pedagogically informed frameworks it focuses on appropriately integrating technology for educational benefit presenting a uniquely broad view The contributors who are both educators and technically proficient bring insights into teaching and assessment approaches research questions and technological affordances or constraints Essential for researchers educators and policymakers navigating the rapidly evolving educational technology landscape as AI becomes increasingly prevalent in every aspect of life **Considering the History of Technologies in Education, the Distinctiveness of AI Apps, and the Future of Educational Systems** , Considering the History of Technologies in Education the Distinctiveness of AI Apps and the Future of Educational Systems **The Role of Generative AI in the Communication Classroom** Elmoudden, Sanae,Wrench, Jason S.,2024-02-12 In an era marked by the rapid integration of Artificial Intelligence AI into our lives the discourse surrounding its implications has intensified The Role of Generative AI in the Communication Classroom is a pioneering book that delves into the multifaceted dimensions of AI specifically focusing on OpenAI s revolutionary Chat Generative Pre Trained Transformer Chat GPT and its profound influence on the landscape of communication education This book navigates the intersection of technology education and ethics shedding light on the imperative need for a collaborative approach to shape AI s evolution AI s potential to reshape industries and human roles is undeniable Rooted in the intricate workings of AI and its hallmark Chat GPT this book meticulously dissects the dynamic relationship between humans and machines The discourse extends beyond technology and into the realm of education asserting that the power to mold AI s trajectory cannot rest solely in the hands of developers While revealing AI s transformative potential in the communication classroom the book conscientiously explores ethical concerns and biases fostering a balanced approach to its integration This book is instrumental to the ongoing discourse on AI s role in education The call for ethical considerations inclusivity and regulation serves as a guiding compass for educators students developers and policymakers alike The book ensures a holistic perspective on AI s integration by addressing privacy citation voice ownership and overall digital ethics International Perspectives on Educational Administration using Educational Inquiry Abdulrasheed Olowoselu,Areej ElSayary,2024-08-02 This edited volume sets out the current issues that face educational administrative processes and resources across the globe and provides implication lead responses for how best to tackle new challenges that arise Featuring contributions and perspectives from the UAE Nigeria Malaysia Indonesia Portugal Spain Iran and the United States this diverse and truly international volume discusses the management of resources tasks and communication key to the smooth running of educational institutions Divided into four distinct parts the chapters examine educational administration from theoretical conceptual and empirical angles focusing on theories administrative procedures decision support systems and management techniques in educational administration as well as reward

management and digital leadership This book bridges the gap in educational administration by showcasing new trends across many countries and examining the role of theory in the field using examples of classical and contemporary approaches systems theory leadership theory and theories of change and innovation Ultimately presenting a problem solving approach to the current educational administrative situation globally this volume will be of interest to researchers scholars and faculty members involved with education administration research educational administration theory and leadership Practitioners working on educational process improvement and organizational studies will also benefit from the volume **Mathematics and Education in an AI Era** Dragana Martinovic,Marcel Danesi,2025-04-25 This book focuses on the potential contributions of Artificial Intelligence AI for enhancing mathematics education It includes rationales for an AI oriented pedagogical model such as interdisciplinarity and even sensitivity to crucial world issues such as climate change The chapters in this book highlight what the new age of mathematics education entails concretely covering themes from the utilization of AI directly into classroom pedagogy and the semiotic consequences of what this entails to how mathematics training can be tailored to get students to relate concretely to problems of climate change and to understand the relevance of the differences between symmetry and asymmetry as psychological constructs The overall picture we can glean from these chapters is not mere eclecticism but an integration of disciplinary perspectives into a holistic framework that has great relevance and resonance for mathematics education in the age of AI **ChatGPT Prompt Engineering For Beginners** Taylor Brooks,2025-08-26 ChatGPT Prompt Engineering for Beginners How to Get Exactly What You Want from AI is the ultimate step by step guide to unlocking the true power of artificial intelligence Most people open ChatGPT type a quick question and feel frustrated when the answers sound generic inaccurate or robotic This book solves that problem With clear explanations practical examples and ready to use prompt templates you ll learn how to communicate with AI so it consistently delivers the results you need Inside you ll discover The secrets of effective prompting why vague questions fail and how to structure prompts for clarity and precision Simple frameworks you can reuse including role based prompts context driven prompts and the Goldilocks method for giving just the right amount of detail How to avoid AI hallucinations strategies for fact checking refining answers and keeping ChatGPT accurate Ways to make ChatGPT sound human techniques for writing in different tones styles and voices Prompt chaining and chunking methods break down complex tasks like writing ebooks reports or lesson plans into easy steps Over 100 real world prompt examples covering business marketing content creation learning productivity and more How to build your own prompt library save time by creating reusable formulas that work across different situations This beginner friendly guide is designed for entrepreneurs content creators students teachers freelancers and anyone curious about AI Whether you want to generate high quality blog posts draft compelling marketing copy brainstorm business ideas or simply get more accurate and creative answers the strategies in this book will show you how By the end you ll know exactly how to talk to ChatGPT so it becomes a reliable assistant not just a chatbot You ll move from confusion to clarity from

trial and error to consistent results and from wasting time to unlocking productivity If you re ready to stop struggling with generic answers and start getting the exact results you want this book will give you the tools and confidence to master ChatGPT **The Beginner's Guide to ChatGPT Prompts** Dr Vinod Walwante डॉ. विनोद वालवंटे ,2025-05-25 If you ve ever used ChatGPT and thought Why didn t it answer the way I expected this book is for you Better Prompts Better Results shows you how to ask the right way In simple steps you ll learn how to write clear effective prompts that get you better answers whether you re writing planning researching or solving problems No technical skills needed Just practical tips real examples and easy methods to get the most out of ChatGPT *Your way to become a prompt expert! A comprehensive guide for working with ChatGPT* Mika Schwan,Lucas Greif,Andreas Kimmig,2023-08-29 Do you want to learn how to achieve stunning results with ChatGPT Then this is the book for you With Your way to become a prompt expert A comprehensive guide for working with ChatGPTYour way to become a prompt expert A comprehensive guide for working with ChatGPT you will get a guide that will help you use the full potential of ChatGPT to accomplish complex tasks In this book you ll learn how to create effective prompts to get ChatGPT to generate the results you want You will learn the best methods and techniques to create precise and controllable interactions with ChatGPT This book will help you take your interaction with ChatGPT to the next level What you ll learn in this book Prompt engineering basics understand how ChatGPT works and how to create effective prompts Advanced prompt techniques Learn different strategies to formulate complex queries and achieve customized results Troubleshooting and Optimization Learn how to identify and optimize problems to get the best results from ChatGPT Practical examples and case studies Use practical examples and case studies to immediately put into practice what you have learned Whether you are an experienced developer or a newbie to ChatGPT Your way to become a prompt expert A comprehensive guide for working with ChatGPTYour way to become a prompt expert A comprehensive guide for working with ChatGPT is the ultimate guide to expand your knowledge and get impressive results from ChatGPT Get your copy now and become a master of prompt engineering for ChatGPT <u>Mastering ChatGPT: Create Highly Effective Prompts, Strategies, and Best Practices to Go From Novice to Expert</u> TJ Books, Unlock the full potential of ChatGPT with this comprehensive guide Written for beginners this book will teach you how to craft effective prompts and use ChatGPT for business work and everyday life Become an early adopter and gain a competitive edge by mastering the innovative technology of ChatGPT Learn how to use it to automate tasks generate content and more This is the ultimate guide for those looking to take their skills to the next level and become ChatGPT experts Learn how to craft high quality prompts for business work school and everyday life Get pro tips for successful chats with ChatGPT to get the best replies Access free prompts you can copy and paste and use today Discover how to work around ChatGPT s limitations and make the most of its capabilities Explore the various jobs ChatGPT can complete for you from automating tasks to generating content Use ChatGPT safely and securely with in depth information on privacy and security best practices Plus much more This

comprehensive guide is the key to unlocking the full potential of ChatGPT and maximizing its benefits in your life Add it to cart today and see for yourself   Negotiation Essentials: The Tools You Need to Find Common Ground and Walk Away a Winner Keld Jensen,2023-11-14 Actionable easy to understand negotiating strategies you can use to dramatically improve your business career and personal life Negotiations can be a perplexing and often intimidating endeavor Are there aspects about the process that are hiding beneath the surface unknown to even experienced negotiators Or insider tools that would change your game considerably The answer is yes and they re all revealed in this practical guide from a world renowned negotiation expert Negotiation Essentials demystifies this all important subject helping you break the process down into easily digestible parts It covers the most important negotiating concepts including the critical differences among great good and bad negotiators choosing when where and how to negotiate the art of saying no understanding body language how emotions stress and personal chemistry affect decision making and behavioral patterns of the most successful negotiators Negotiation Essentials is organized into three thematic sections PART I THE ESSENTIALS explains how to identify a negotiation how to know who is winning the important role preparation plays creating a winning negotiating strategy and more PART II THE ESSENTIALS APPLIED starts with an assessment to see which areas of negotiation you need to focus on then teaches the 10 phrases in a successful negotiation 5 different negotiation styles and how to use them and so much more PART III BEYOND THE ESSENTIALS dives into negotiating across cultures the roles that emotions stress personal chemistry and trust play in negotiations the difference between face to face and online negotiations and secrets of the award winning Negotiation Economics philosophy opening the possibility of achieving up to 42% unrealized value Filled with essential takeaways wrapping up each chapter assessments illustrations color illustrations and clear action steps Negotiation Essentials concludes with a Negotiating Essentials Toolkit which includes the professional negotiators pre and post negotiation checklists Whether you re discussing a possible promotion with a supervisor speaking to a potential high dollar client or engaging in a merger and acquisition process knowing how to plan and conduct a successful negotiation is what will spell the difference between success and failure   **Amazing ChatGPT Prompts for Learning New Skills** AshokReddy,2025-07-09 Unlock Your Learning Potential with the Power of AI Want to learn faster practice smarter and master real world skills without feeling overwhelmed Amazing ChatGPT Prompts for Learning New Skills is your ultimate prompt powered learning guide for the modern age Whether you re an aspiring writer beginner coder productivity geek or simply curious this book gives you the exact prompts you need to unlock faster deeper learning using ChatGPT Inside this actionable guide you ll get 100 categorized prompts for writing coding productivity design business and more A 30 day Skill Sprint Plan to focus on one skill at a time Proven prompt templates you can reuse for any topic Tips to build consistent learning habits with AI Reflection and feedback prompts to grow faster No fluff No filler Just clear copy ready prompts and strategies that work Whether you re a student solopreneur creator or lifelong learner this book will help you Learn new skills

10x faster Build your own learning system Make ChatGPT your coach mentor and brainstorming partner You don t need more motivation you need better prompts Start your AI powered learning journey today *The Ultimate Guide to ChatGPT* Percival C. Verena,2023-04-22 Are you fascinated by the advancements in artificial intelligence and want to learn how to harness its power effectively Look no further than The Ultimate Guide to ChatGPT by Percival C Verena In this beginner s handbook you ll discover the secrets behind prompt engineering and how it is shaping the future of AI With clear explanations and practical examples you ll gain a deep understanding of how to use ChatGPT a cutting edge language model developed by OpenAI to improve your productivity creativity and problem solving skills Whether you re a student researcher or professional this guide is packed with valuable insights and tips to help you master the art of prompt engineering From crafting effective prompts to optimizing your workflow and avoiding common pitfalls you ll find everything you need to get the most out of ChatGPT So if you re ready to take your AI skills to the next level and unlock your full potential don t miss out on this must have guide Get your copy of The Ultimate Guide to ChatGPT today and start your journey towards AI mastery

A Beginner's Guide to Prompt Writing: How to Communicate with AI Tools Like ChatGPT, Claude, and Gemini Enamul Haque,2025-07-14 Your AI tools are powerful Your results are mediocre Here s why Most people treat AI like a search engine typing random questions and hoping for magic They get generic responses waste hours on trial and error and conclude that AI is overhyped They re doing it wrong In this groundbreaking guide technology transformation expert Enamul Haque reveals the hidden language of AI communication Through practical frameworks such as the revolutionary 4 Cs method real world examples and step by step techniques you ll discover how to transform ChatGPT Claude and Gemini from frustrating puzzles into powerful thinking partners Learn to craft prompts that get exactly what you need on the first try Debug conversations that go off track Design AI interactions for everything from career advancement to creative breakthroughs Most importantly discover how to think with AI rather than use it Whether you re a complete beginner or already dabbling with AI this book will revolutionise how you communicate with the tools that are reshaping our world Stop accepting mediocre AI responses Start creating exceptional results The future belongs to those who can speak AI fluently Your journey to AI mastery starts here **Prompting like a Pro** Peter Huber,2024-07-16 Dieser TaschenGuide von Peter Huber ist eine leicht verst ndliche und praxisorientierte Einf hrung in die effiziente Nutzung von ChatGPT CompanyGPT Gemini Copilot Co Es ist ganz auf den Arbeitsalltag und die Sprache von Vertrieb und Verkauf ausgerichtet Neben einer Einf hrung in das Thema K nstliche Intelligenz pr sentiert das Buch zahlreiche Einsatzbereiche die direkt aus dem Arbeitsalltag von Verk ufer innen stammen Diese Fallbeispiele enthalten nicht nur ber 30 Prompt Beispiele die beliebig angepasst werden k nnen sondern auch spannendes Hintergrundwissen aus Verkauf Management und Hirnforschung Mit diesem Wissen ist es m glich schnell und einfach in die Welt der k nstlichen Intelligenz einzutauchen Inhalte KI richtig befragen das Einmaleins des Promptens Definition und Unterscheidung KI ChatBot und Prompt Prompt Beispiele f r mehr Erfolg und weniger Stress

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