# Four Core Facets to REMOTE WORK SUCCESS

# O COMPUTER SKILLS

Having a working understanding of the technology needed to be successful on the job including basic navigation, internet browsers, email, chat, search, and windows is crucial to remote success.



would be more willing to stay with their current employer if they could work flexible hours.

# 25% less turnover

reported by companies that allow employees to work remotely for any duration, compared to those that do not.

76% of workers +1.4 days of work

in additional days per month worked by remote employees compared to their in-office peers. That's 17 additional workdays a year.

# +24% happier

and more productive as reported by those who work remotely at least once per month.

# SELF-RELIANCE

Remote workers must be able to work autonomously. They should be comfortable with isolation and possessing the self-motivation required to work and solve issues alone, without direct supervision or physical access to co-workers.

Communicating via remote means is also a key factor, as is the ability to understand and identify the subtleties of written for, verball communication.

# MANAGEMENT

Staying on task without direct supervision is more than an exercise in self-control. Remote workers who can monitor oneself, prioritice, and ensure adherence to schedules are.

# PROPER WORK ENVIRONMENT

Maintaining a dedicated home/work environment that is organized, distraction-free, as well as properly connected and equipped make the transition to remote work much smoother for all.







# **How Do You Remote Work Productivity For Beginners**

**Albert A Gayle** 

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