

Following  For You

CHATGPT PROMPTING CHEAT SHEET

Act as a (ROLE)

- CEO
- Marketer
- Inventor
- Therapist
- Journalist
- Advertiser
- Copywriter
- Ghostwriter
- Accountant
- Entrepreneur
- Mindset Coach
- Project Manager
- Prompt Engineer
- Website Designer
- Best Selling Author

Create a (TASK)

- Essay
- Recipe
- Article
- Ad Copy
- Headline
- Analysis
- Blog Post
- Summary
- Sales Copy
- Video Script
- SEO Keywords
- Book Outline
- Email Sequence
- Social Media Post
- Product Description

Show as (FORMAT)

- List
- PDF
- XML
- HTML
- Code
- Graphs
- A Table
- Rich Text
- Summary
- Markdown
- Word Cloud
- Spreadsheet
- Gantt Chart
- Plain Text file
- Presentation Slides



1026



4



738



176



“Acting as a (ROLE) perform (TASK) in (FORMAT)”



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Vanessa Valedon

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Javier García Martínez



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AI Prompt Engineering Absolute Beginner's Guide Michael Miller, 2025-12-22 Master the art of AI prompting to unlock the full potential of generative AI tools for enhanced creativity and productivity AI Prompt Engineering Absolute Beginner's Guide by best selling author Michael Miller writer of 200 practical tech books teaches readers how to craft effective prompts that unlock the full power of generative AI You'll learn what generative AI can and can't do why well structured prompts matter and how to craft them step by step for the results you actually want This approachable guide walks you through the anatomy of a great prompt defining clear goals outputs constraints tone and style then builds your skills with proven prompting strategies You'll also learn how to evaluate prompt performance troubleshoot underperforming prompts and refine your prompts with iterative techniques Even better you'll learn how to construct prompts for specific tasks productivity writing image generation and more and take advantage of a large library of prompt templates Whether you are a casual user or a professional in content creation marketing education or tech this book helps you unlock the full power of today's AI tools With practical examples and real world use cases you will learn how to evaluate performance refine and iterate troubleshoot weak outputs and use AI responsibly This book will help you with Understanding how generative AI works and why prompts matter Structuring the anatomy of clear specific goal oriented prompts Defining outputs constraints tone and style to guide results Applying zero shot one shot and few shot prompting techniques Using chain of thought and self consistency to improve reasoning Adopting role and persona based prompting for better context Building prompt chains and multimodal prompts text image video Evaluating prompt performance and iterating for improvement Generating higher quality text images and videos for real use cases Troubleshooting weak outputs and practicing responsible ethical prompting

ChatGPT For Dummies Pam Baker, 2025-04-08 Updated to provide a deeper and closer look at ChatGPT Expanded and extended this new edition of ChatGPT For Dummies covers the latest tools models and options available on the popular generative AI platform You'll learn best practices for using ChatGPT as a text and media generation tool research assistant and content reviewer If you're new to the world of AI you'll get all the basic know how needed to add ChatGPT to your professional toolbox And if you've been doing the genAI thing for a while already this book will sharpen your skills as you apply AI to real world projects in an ethical manner You'll get insight on the best practice for using ChatGPT to make your life and work easier and how to write prompts that result in high quality output Understand what generative AI is and how ChatGPT produces human like responses Get tips on writing effective prompts and using ChatGPT to generate sound and images Apply ChatGPT to your daily work or personal life Discover the best way to fact check AI generated content to avoid errors and hallucinations Anyone using ChatGPT to enhance their work whether for professional or personal use will get better results with ChatGPT For Dummies *Prompting like a Pro* Peter Huber, 2024-07-02 Dieser TaschenGuide von Peter Huber ist eine leicht verständliche und praxisorientierte Einführung in die effiziente Nutzung von ChatGPT CompanyGPT

Gemini Copilot Co Es ist ganz auf den Arbeitsalltag und die Sprache von Vertrieb und Verkauf ausgerichtet Neben einer Einführung in das Thema Künstliche Intelligenz präsentiert das Buch zahlreiche Einsatzbereiche die direkt aus dem Arbeitsalltag von Verkäuferinnen stammen Diese Fallbeispiele enthalten nicht nur über 30 Prompt Beispiele die beliebig angepasst werden können sondern auch spannendes Hintergrundwissen aus Verkauf Management und Hirnforschung Mit diesem Wissen ist es möglich schnell und einfach in die Welt der künstlichen Intelligenz einzutauchen Inhalte KI richtig befragen das Einmaleins des Prompts Definition und Unterscheidung KI ChatBot und Prompt Prompt Beispiele für mehr Erfolg und weniger Stress im Verkaufsalltag Wirkungsvolle Kommunikation eMails Social Media Beiträge Verhandeln in schwierigen Situationen Neue Perspektive im Vertrieb erfolgreich im Verdringungswettbewerb Einwandsvorbereitung Angebotspräsentation Cross Selling Strategien

Writing about Data Joanna Wolfe, 2024-08-15 Writing about Data introduces writers to the notion that presenting data involves rhetorical choices and addresses the key strategies for working with data including best practices for creating charts and graphs

Intellectual Property and Desktop 3D Printing Plamen Dinev, 2025-12-11 This innovative book explores the world of 3D printing from the perspective of intellectual property law tackling theory and practice As 3D printing digitises tangibles and equips individual users with access to design and manufacturing tools it also raises several pressing legal and policy issues Does the IP framework largely designed in the analogue age adequately regulate the operation of the technology How should the law respond to piracy in a digital environment where copying is the norm not the exception What are the community's experiences and views regarding IP Is the law actually a concern To fully address these questions the book begins with a contextual overview of 3D printing's history and broader socio economic impact It explains why the desktop side of the technology is likely to be especially problematic when it comes to IP law and highlights key areas of concern Drawing on its rich empirical data featuring world leading experts engineers lawyers and users it offers illuminating insights into the experiences and perspectives of stakeholders before finally considering potential regulatory responses Original and forward looking this book is essential reading for academics practitioners 3D printing users and any reader interested in the rapidly evolving field of law and technology

Brand Thinking Allison J. Steinke, Haseon Park, 2025-12-11 Introducing students to core brand concepts of belief system growth strategy and social impact this book provides a strategic framework for creating refining and sustaining responsible believable brands

Mitigating Bias in Machine Learning Carlotta A. Berry, Brandeis Hill Marshall, 2024-10-18 This practical guide shows step by step how to use machine learning to carry out actionable decisions that do not discriminate based on numerous human factors including ethnicity and gender The authors examine the many kinds of bias that occur in the field today and provide mitigation strategies that are ready to deploy across a wide range of technologies applications and industries Edited by engineering and computing experts Mitigating Bias in Machine Learning includes contributions from recognized scholars and professionals working across different artificial intelligence sectors Each chapter addresses a different topic and real world case studies

are featured throughout that highlight discriminatory machine learning practices and clearly show how they were reduced

Mitigating Bias in Machine Learning addresses Ethical and Societal Implications of Machine Learning Social Media and Health Information Dissemination Comparative Case Study of Fairness Toolkits Bias Mitigation in Hate Speech Detection Unintended Systematic Biases in Natural Language Processing Combating Bias in Large Language Models Recognizing Bias in Medical Machine Learning and AI Models Machine Learning Bias in Healthcare Achieving Systemic Equity in Socioecological Systems Community Engagement for Machine Learning

ChatGPT Prompts for Beginners Checcao, Are you curious about ChatGPT but unsure where to start ChatGPT Prompts for Beginners is your essential guide to harnessing the incredible capabilities of this AI tool Whether you re a student professional or just someone looking to enhance creativity this eBook provides easy to follow prompts that unlock the full potential of ChatGPT Inside you ll discover A Friendly Introduction to ChatGPT Understand what ChatGPT is and how it works setting a solid foundation for your journey into AI Practical Prompts for Everyday Use Explore a variety of prompts designed to enhance your productivity inspire creativity and facilitate learning in an engaging manner Expert Tips for Effective Interaction Learn how to formulate your requests for the best results avoiding common pitfalls that beginners often encounter Application Across Various Domains Whether you re interested in writing business strategies or personal growth find tailored prompts to meet your specific needs With ChatGPT Prompts for Beginners you ll not only learn how to use ChatGPT effectively but also gain confidence in leveraging AI as your personal assistant Start your journey today and unlock new possibilities with the power of AI

Recruiting Analytics Marcel Rütten,Tim Verhoeven,2023-12-29 Recruiting steht vor einer der gr ten Herausforderungen seiner Zeit Auf der einen Seite der enger werdende Arbeitsmarkt auf der anderen Seite der wachsende Rechtfertigungsdruck gegen ber Recruiting Abteilungen Der Ansatz von Recruiting Analytics ist deswegen momentan in aller Munde Kein Wunder schlie lich sind Recruiting KPIs und HR Analytics ein unverzichtbarer Teil jeder erfolgreichen Recruiting Strategie Doch wo f ngt man bei der schier unendlichen Auswahl von Kennzahlen an Und woher kommen die Zahlen in der Praxis Wie entwickelt man eigentlich ein Dashboard das einem hilft die strategischen Ziele im Recruiting zu erreichen Das Buch beantwortet diese Fragen beleuchtet Beispiel Dashboards sowie Analysemethoden zu Themen wie Karriereseiten Candidate Journey Social Media und vielen weiteren Themen Weiterhin erl utert dieses Buch die g ngigsten Kennzahlen und zeigt wie man Recruiting Analytics in Organisationen erfolgreich implementiert Die digitale und kostenfreie Erg nzung zu Ihrem Buch auf myBook Zugriff auf erg nzende Materialien und Inhalte E Book direkt online lesen im Browser Pers nliche Fachbibliothek mit Ihren B chern Jetzt nutzen auf mybookplus de

KI-Revolution der Arbeitswelt Michael Groß,Jörg Staff,2024-05-03 K nstliche Intelligenz KI gilt als zentrales Zukunftsthema in nahezu allen Bereichen der Wirtschaft Schon heute sind die Ver nderungen durch KI in unserer Arbeitswelt sp rbar Dieses Buch von Prof Dr Michael Gro und J rg Staff bietet hochaktuelle Beitr ge ber die bereits heute m glichen Anwendungen von KI im Personalbereich und deren

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Inhalte: Die Zukunft der Arbeit, Wie KI das Management und die Personalfunktion transformiert, Perspektiven und Anwendungsbereiche von KI im Personalmanagement und im Recruiting, Ethik und Governance, zum verantwortungsvollen Umgang mit KI-Sicherheitsrisiken beim Einsatz generativer KI in der Arbeitswelt, Rechtliche Rahmenbedingungen beim Einsatz von KI in Unternehmen, KI Roadmap, erfolgreiche Umsetzung der KI-Transformation in Unternehmen, Zahlreiche Anwendungsbeispiele für KI nicht nur im Personalmanagement.

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[Negotiation Essentials: The Tools You Need to Find Common Ground and Walk Away a Winner](#) Keld Jensen, 2023-11-14. Actionable, easy to understand negotiating strategies you can use to dramatically improve your business career and personal life. Negotiations can be a perplexing and often intimidating endeavor. Are there aspects about the process that are hiding beneath the surface, unknown to even experienced negotiators? Or insider tools that would change your game considerably? The answer is yes, and they're all revealed in this practical guide from a world-renowned negotiation expert. Negotiation Essentials demystifies this all-important subject, helping you break the process down into easily digestible parts. It covers the most important negotiating concepts, including the critical differences among great good and bad negotiators, choosing when, where, and how to negotiate, the art of saying no, understanding body language, how emotions, stress, and personal chemistry affect decision making, and behavioral patterns of the most successful negotiators. Negotiation Essentials is organized into three thematic sections: PART I: THE ESSENTIALS explains how to identify a negotiation, how to know who is winning, the important role preparation plays, creating a winning negotiating strategy, and more. PART II: THE ESSENTIALS APPLIED starts with an assessment to see which areas of negotiation you need to focus on, then teaches the 10 phrases in a successful negotiation, 5 different negotiation styles, and how to use them, and so much more. PART III: BEYOND THE ESSENTIALS dives into negotiating across cultures, the roles that emotions, stress, personal chemistry, and trust play in negotiations, the difference between face-to-face and online negotiations, and secrets of the award-winning Negotiation Economics philosophy, opening the possibility of achieving up to 42% unrealized value. Filled with essential takeaways, wrapping up each chapter with assessments, illustrations, color illustrations, and clear action steps, Negotiation Essentials concludes with a Negotiating Essentials Toolkit, which includes the professional negotiators' pre- and post-negotiation checklists. Whether you're discussing a possible promotion

with a supervisor speaking to a potential high dollar client or engaging in a merger and acquisition process knowing how to plan and conduct a successful negotiation is what will spell the difference between success and failure Digital Leadership Mastery Thorsten Petry, 2024-12-19 Wie können sich Unternehmens und Personalverantwortliche in Zeiten des rasanten digitalen Wandels erfolgreich aufstellen Welche Technologien Konzepte und Instrumente helfen ihnen die Herausforderungen unserer Zeit zu meistern Und was lässt sich von digitalen Vorreitern lernen Dieses Buch richtet sich an Praktiker innen die die digitale Transformation meistern und ihre Unternehmen sowie Mitarbeitenden erfolgreich führen oder zur Selbstführung befähigen wollen Es schafft ein Verständnis für die Zusammenhänge und Ausprägungen der digitalen Transformation und unterstützt eine zielgerichtete Auseinandersetzung mit dem Thema Anhand von Konzepten Tools und Praxisbeispielen bietet es konkrete Lösungssansätze die auf den eigenen Unternehmenskontext angewendet werden können und zur erfolgreichen Führung im digitalen VUCA Zeitalter befähigen Inhalte Gesamtmodell und Handlungsfelder einer erfolgreichen digitalen Transformation Ansätze zur Schaffung der notwendigen Agilität Konzepte zur Kombination von effizientem Kerngeschäft und tiefgreifenden Geschäftsinnovationen Lösungssansätze und Erfolgsfaktoren aus Konzernen und KMUs Erfahrungsberichte u.a. von Siemens Thomann Kliner Stadt Anzeiger Bayernwerk ZEISS ROLAND Rechtsschutz und Umantis Die digitale und kostenfreie Ergänzungen zu Ihrem Buch auf myBook E Book direkt online lesen im Browser Persönliche Fachbibliothek mit Ihren Büchern Jetzt nutzen auf mybookplus.de **Un nuevo lenguaje para educar** Salman Khan, 2025-10-08 Una reflexión lúcida y esperanzadora sobre cómo la inteligencia artificial puede transformar la educación y convertirse en una poderosa aliada para estudiantes docentes y familias La revolución de la inteligencia artificial está llegando a la educación nos guste o no En *Un nuevo lenguaje para educar* Salman Khan fundador de la Academia Khan no solo explora cómo la IA y las tecnologías GPT transforman el aprendizaje sino que también ofrece una guía para que padres profesores y estudiantes naveguen este nuevo y emocionante aunque a veces intimidante mundo Khan enfatiza que la IA en la educación no busca reemplazar la interacción humana sino enriquecerla con herramientas personalizadas y accesibles que fomenten la creatividad y la resolución de problemas preparando a los estudiantes para un mundo cada vez más digital Así nos muestra cómo la IA puede personalizar el aprendizaje adaptándose al ritmo y estilo único de cada estudiante identificando sus fortalezas y áreas de mejora y brindando apoyo a medida que complementan la enseñanza tradicional en el aula *Un nuevo lenguaje para educar* habla de tecnología y de lo que esto significa para nuestra sociedad Aborda además las implicaciones éticas y sociales de la IA y los modelos lingüísticos avanzados ofreciendo reflexiones sobre cómo usar estas herramientas para construir un sistema educativo más accesible para estudiantes de todo el mundo *Amazing ChatGPT Prompts for Learning New Skills* AshokReddy, 2025-07-09 Unlock Your Learning Potential with the Power of AI Want to learn faster practice smarter and master real world skills without feeling overwhelmed *Amazing ChatGPT Prompts for Learning New Skills* is your ultimate prompt powered learning guide for the modern age Whether you're an aspiring writer beginner coder productivity geek or

simply curious this book gives you the exact prompts you need to unlock faster deeper learning using ChatGPT Inside this actionable guide you ll get 100 categorized prompts for writing coding productivity design business and more A 30 day Skill Sprint Plan to focus on one skill at a time Proven prompt templates you can reuse for any topic Tips to build consistent learning habits with AI Reflection and feedback prompts to grow faster No fluff No filler Just clear copy ready prompts and strategies that work Whether you re a student solopreneur creator or lifelong learner this book will help you Learn new skills 10x faster Build your own learning system Make ChatGPT your coach mentor and brainstorming partner You don t need more motivation you need better prompts Start your AI powered learning journey today *Descubriendo El Mundo De La*

Inteligencia Artificial Emilio Fernández Arenas,2025-02-10 De manera cautivadora el autor nos lleva de la mano en un recorrido por el fascinante mundo de la Inteligencia Artificial desde sus or genes hasta nuestros días Mostrando los distintos tipos de IA y el uso de las mismas con una visi n optimista y tica del futuro Esta orientado para adultos y adultos mayores que al no ser nativos digitales se les dificulta la comprensi n y uso de las mismas *Innovación con futuro* Javier García

Martínez,2024-03-06 Un libro clave para imaginar la Espa a de los pr ximos a os Innovaci n con futuro es un horizonte por construir Un recorrido por diez tecnolog as que gracias a su gran potencial transformador representan una oportunidad nica para impulsar nuestra econom a Con la colaboraci n de doce cient ficos de primer nivel siete de ellos Premios Nacionales de Investigaci n y cuatro directivos empresariales de referencia en mbitos tan diversos como el sector TIC la energ a la tecnolog a aeroespacial o la industria este libro se ala las principales reas en las que Espa a tendr voz propia A lo largo de sus p ginas el lector encontrar una hoja de ruta detallada de los sectores en los que nuestro pa s puede posicionarse como l der desde las soluciones que ofrece el ARN mensajero y el diagn stico inteligente en el mbito de la salud hasta la revoluci n que las telecomunicaciones nos puede brindar en computaci n cu ntica y ciberseguridad Tambi n en campos donde a Espa a le esperan grandes desaf os como los incendios forestales los nuevos textiles y la edificaci n del futuro Escrito con claridad y precisi n cada cap tulo aporta un abanico de oportunidades donde innovar partiendo de la exposici n del estado del arte en la ciencia y la tecnolog a para luego analizar la situaci n del mercado y el entorno regulatorio Con casi 600 referencias bibliogr ficas esta gua es una herramienta rigurosa y fiable para aquellos que buscan una perspectiva actualizada **First Aid for**

the USMLE Step 1 2024 Tao Le,Vikas Bhushan,Connie Qiu,Anup Chalise,Panagiotis Kaparaliotis,2024-04-05 The time tested most popular board prep resource updated to reflect the newest Step 1 exam First Aid for the USMLE Step 1 is a veritable blueprint for preparing for this critical exam revealing all the content you will encounter on test day This unmatched text is written by carefully chosen students who excelled on the Step 1 exam and reviewed by top faculty ensuring the content is relevant high yield and accurate The book is organized and formatted in ways that help you easily hone in on the most important content This new edition of First Aid for the USMLE Step 1 is filled with 1 000 color clinical images including more depicting diverse patients 1 300 high yield facts and mnemonics organized into basic principles and

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