

# ChatGPT Prompting Cheat Sheet





#### How Prompt Engineering Works



Note: Prompt engineering designs and optimizes prompts for language models.

It's important in NLP and language generation. Promptformats guide the model and can be used for tasks like product descriptions or conversational Al.

Reliable prompt formats exist, but exploring newformats is encouraged.

"(your Input here)" is a placeholder for text or contest

#### Rules of Thumb and Examples

Rule #1 — Instructions at beginning and ### or """ to separate instructions or context



Newrite the text below in more engaging language.

(your Input here)



Sewrite the text below in more engaging language.

Text: """
(your input here)

Rule #2 — Be specific and detailed about the desired context, outcome, length, format, and style.



Mrite a short story for kids



Write a funny soccer story for kids that teaches the kid that persistence is key for success in the style of Roaling.

Rule #3 - Give examples of desired output format



Extract house pricing data from the following text.

(your text containing pricing data)



Estract house pricing data from the following text.

Desired format: ""
House 1 | \$1,000,000 | 100 sqm
House 2 | \$500,000 | 90 sqm
... (and so on)

Text: """

(your text containing pricing data)

#### Rule #4 – First try without examples, then try giving some examples.

~

Extract brand names from the text below.

Test: (your test here)

Brand Names:

1

Extract brand names from the texts below.

Text 1: Finater and YouTube are tech companies. Google is too.

Brand names 2: Finster, YouTube, Google

Text 2: If you like tech, you'll love Finater! Brand names 2: Finater Bran

Test 3: (your test here) Brand names 3:

#### Rule #5 - Fine-tune if Rule #4 doesn't work

Fine-tuning improves model performance by training on more examples, resulting in higher quality results, taken savings, and lower latency requests.

GPT-3 can intuitively generate plausible completions from few examples, known as few-shot learning.

Fine-tuning achieves, better results on various tasks without requiring examples, in the prompt, saving costs and enabling lower-latency requests.

Example Training Date

import watedothis

("prompt":"<input>", "completion":"<ideal output>")
("prompt":"<input>", "completion":"<ideal output>")
("prompt":"<input>", "completion":"<ideal output>")

#### Rule #6 - Be specific. Omit needless words.



ChatGPT, write a sales page for my company selling sand in the desert, please write only a few sentences, nothing long and complex.



Write a 5-sentence sales page, sell sand in the desert.

#### Rule #7 – Use leading words to nudge the model towards a pattern



Write a Python function that plots my net worth over 10 years for different inputs on the initial investment and a given 803



# Python function that plots net worth over 10 # years for different inputs on the initial

# Investment and a given ROI

def plot\_net\_worth(initial, roi):

#### Bonus Prompt - Let ChatGPT Design the Optimal Prompt

New models are created frequently, and the performance of subsequent models can be an order of magnitude. You are a robot for creating prompts. You need to gather information about the user's goals, examples of preferred output, and any other relevant contextual information.

The prompt should contain all the necessary information provided to you. Ask the user more questions until you are sure you can create an optimal prompt.

Your answer should be clearly formatted and optimized for ChatGPT interactions. Be sure to start by asking the user about the goals, the desired outcome, and any additional information you may need.



# **New Chatgpt Prompts Tips For Beginners**

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#### **New Chatgpt Prompts Tips For Beginners:**

Generative AI and ChatGPT Prompts in Business: For Beginners and Non-Techies Deepak, In Generative AI and ChatGPT Prompts in Business For Beginners and Non Techies readers are introduced to the exciting world of generative AI with a focus on how tools like ChatGPT are revolutionizing industries enhancing creativity and simplifying workflows Written in a conversational friendly tone this eBook is perfect for beginners and non techies who want to understand AI concepts and apply them effectively in everyday tasks or professional settings From understanding the basics of generative AI to crafting effective ChatGPT prompts and exploring its practical business applications this comprehensive guide is packed with real world examples step by step tutorials and actionable insights Readers will walk away equipped to use AI for everything from content creation customer support automation and marketing strategies to improving productivity and brainstorming creative ideas What You ll Learn 1 Generative AI Basics Made Simple Learn what generative AI is how it works and why it s different from traditional AI 2 Master ChatGPT Understand how to set up ChatGPT craft prompts that get accurate results and troubleshoot common mistakes 3 Practical Applications Explore how generative AI is being used in content writing marketing customer service and more 4 Advanced Concepts Discover the potential of fine tuning API integration and personalized AI models without getting lost in technical jargon 5 Ethical Considerations Learn how to use AI responsibly avoid bias and combat misinformation for ethical AI adoption 6 Future Trends Stay ahead of the curve with insights into emerging AI technologies including multimodal AI and personalized models Who This EBook Is For This eBook is for anyone curious about the potential of generative AI Business professionals looking to automate tasks enhance productivity and scale creative workflows Entrepreneurs and small business owners eager to adopt AI for content creation or customer engagement Writers marketers and educators seeking to unlock new ways to generate content and engage audiences Students hobbyists or tech enthusiasts who want an accessible guide to understanding and using ChatGPT effectively Why This EBook Stands Out Unlike technical manuals this eBook is written in a light hearted and conversational tone making it accessible to readers of all skill levels Whether you re a total beginner or someone with a bit of experience the step by step guides real world case studies and practical exercises will make generative AI easy and fun to use Bonus Content 500 Ready to Use ChatGPT Prompts Get inspiration for crafting prompts for everything from business emails and blog posts to social media captions and personal productivity tasks A glossary of key terms tools and recommended resources to keep you learning Why Generative AI Matters for the Future As industries increasingly rely on AI to innovate and automate understanding tools like ChatGPT is no longer optional it's essential This eBook highlights the transformative power of generative AI showing how it can be a game changer for businesses content creators and everyday users ChatGPT For Dummies Pam Baker, 2025-03-03 Updated to provide a deeper and closer look at ChatGPT Expanded and extended this new edition of ChatGPT For Dummies covers the latest tools models and options available on the popular generative AI platform You ll learn best practices for

using ChatGPT as a text and media generation tool research assistant and content reviewer If you re new to the world of AI you ll get all the basic know how needed to add ChatGPT to your professional toolbox And if you ve been doing the genAI thing for a while already this book will sharpen your skills as you apply AI to real world projects in an ethical manner You ll get insight on the best practice for using ChatGPT to make your life and work easier and how to write prompts that result in high quality output Understand what generative AI is and how ChatGPT produces human like responses Get tips on writing effective prompts and using ChatGPT to generate sound and images Apply ChatGPT to your daily work or personal life Discover the best way to fact check AI generated content to avoid errors and hallucinations Anyone using ChatGPT to enhance their work whether for professional or personal use will get better results with ChatGPT For Dummies Writing AI Prompts For Dummies Stephanie Diamond, Jeffrey Allan, 2024-05-07 Learn the art of writing effective AI prompts and break into an exciting new career field Unlock the full power of generative AI with Writing AI Prompts For Dummies a comprehensive guide that will teach you how to confidently write effective AI prompts Whether it s text images or even videos and music you re aiming to create this book provides the foundational knowledge and practical strategies needed to produce impressive results Embark on a journey of discovery with Writing AI Prompts For Dummies and learn how to Craft AI prompts that produce the most powerful results Navigate the complexities of different AI platforms with ease Generate a diverse range of content from compelling narratives to stunning visuals Refine AI generated output to perfection and integrate that output effectively into your business or project This resource is brimming with expert guidance and will help you write AI prompts that achieve your objectives Whether you re a marketer educator artist or entrepreneur Writing AI Prompts For Dummies is your indispensable guide for leveraging AI to its fullest potential Get ready to harness the power of artificial intelligence and spark a revolution in your creative and professional efforts AI Prompt Engineering Absolute Beginner's Guide Michael Miller, 2025-12-22 Master the art of AI prompting to unlock the full potential of generative AI tools for enhanced creativity and productivity AI Prompt Engineering Absolute Beginner's Guide by best selling author Michael Miller writer of 200 practical tech books teaches readers how to craft effective prompts that unlock the full power of generative AI You ll learn what generative AI can and can t do why well structured prompts matter and how to craft them step by step for the results you actually want This approachable guide walks you through the anatomy of a great prompt defining clear goals outputs constraints tone and style then builds your skills with proven prompting strategies You ll also learn how to evaluate prompt performance troubleshoot underperforming prompts and refine your prompts with iterative techniques Even better you ll learn how to construct prompts for specific tasks productivity writing image generation and more and take advantage of a large library of prompt templates Whether you are a casual user or a professional in content creation marketing education or tech this book helps you unlock the full power of today s AI tools With practical examples and real world use cases you will learn how to evaluate performance refine and iterate troubleshoot weak outputs and use AI responsibly This book will help you with Understanding how generative AI works and why prompts matter Structuring the anatomy of clear specific goal oriented prompts Defining outputs constraints tone and style to guide results Applying zero shot one shot and few shot prompting techniques Using chain of thought and self consistency to improve reasoning Adopting role and persona based prompting for better context Building prompt chains and multimodal prompts text image video Evaluating prompt performance and iterating for improvement Generating higher quality text images and videos for real use cases Troubleshooting weak outputs and practicing responsible ethical prompting **Amazing ChatGPT Prompts for** Learning New Skills AshokReddy, 2025-07-09 Unlock Your Learning Potential with the Power of AI Want to learn faster practice smarter and master real world skills without feeling overwhelmed Amazing ChatGPT Prompts for Learning New Skills is your ultimate prompt powered learning guide for the modern age Whether you re an aspiring writer beginner coder productivity geek or simply curious this book gives you the exact prompts you need to unlock faster deeper learning using ChatGPT Inside this actionable guide you ll get 100 categorized prompts for writing coding productivity design business and more A 30 day Skill Sprint Plan to focus on 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Falletta has witnessed first hand the emergence of creepy analytics as a hot button issue In this one of a kind guide Falletta delivers a proven step by step process for establishing HR analytics capabilities that serve employees and organizations alike You II learn how to rethink and redefine HR analytics determine stakeholder requirements gather and transform data communicate intelligence results and establish an ethical ecosystem to ensure HR analytics remains a force for good

ChatGPT Prompts Book Oliver Theobald,2024-02-28 The course embarks on an enlightening journey through the world of ChatGPT starting from the very basics of understanding what ChatGPT is to delving deep into the mechanics of crafting precision prompts that unlock its full potential From the outset you ll be introduced to the foundational elements that make ChatGPT an indispensable tool for a wide range of applications setting the stage for a comprehensive exploration of its capabilities As we progress the course meticulously unfolds the layers of prompt writing techniques priming strategies and training methodologies that are designed to enhance your interaction with AI You ll learn how to craft prompts for common use cases navigate the nuances of content creation translation tasks and personalized tutoring all while leveraging ChatGPT s advanced AI art capabilities The course culminates by focusing on practical applications and exploring advanced prompt training and role prompting techniques This final stretch is designed to solidify your understanding and empower you with the confidence to employ ChatGPT across various scenarios from professional content writing to creative explorations

The First Meeting Differentiator Lee B. Salz, 2025-09-30 The first meeting is where everything begins or ends Get it right and you build unstoppable deal momentum Get it wrong and the deal is in big trouble Traditional discovery meetings must die Today s buyer demands it They no longer tolerate one sided sales interrogations that serve the seller but provide no value to them If they agree to a meeting with you they expect something more a consultation experience that makes them wiser as a result of time spent with you That s the transformation The First Meeting Differentiator guides you to make In this breakthrough book world renowned sales management strategist and bestselling author Lee B Salz reveals the strategy and the step by step framework for transforming your first meetings into high impact client centric consultations that differentiate you and lay the foundation to win more deals at the prices you want This shift changes the entire buyer seller experience First meetings become energized trust building impactful conversations that ignite interest and set the stage for closing deals Following the success of Salz s bestsellers Sales Differentiation and Sell Different The First Meeting Differentiator adds a powerful new component to your sales strategy Packed with real world stories actionable insights and hands on workshops this is the ultimate guide to modernizing your sales approach and outselling the competition Design a first meeting strategy that excites prospects and earns their trust Use techniques that differentiate the meeting experience not just your product Shift from one sided discovery to dynamic consultations that deliver value for both sides Engage emotions in ways that motivate them to take action by leveraging Empathetic Expertise Master qualifying to separate real deals from mirages Create intriguing questions that qualify deals differentiate you and make consultations magical Stop

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