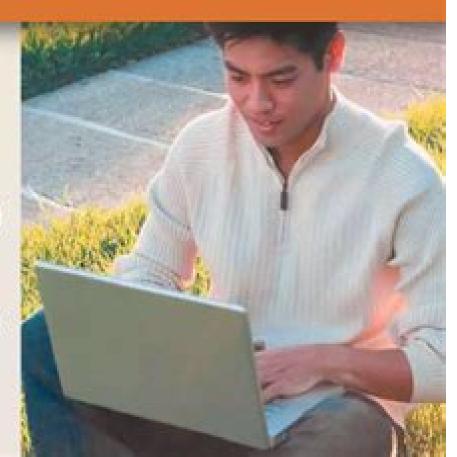
Chapter One

Introduction to Computers

Discovering Computers & Microsoft Office 2010

Discovering Computers Chapter 1



<u>Discovering Microsoft Works 20 For The IbmR Personal</u> Computer

Jerry Funk

Discovering Microsoft Works 20 For The IbmR Personal Computer:

Microsoft Works for IBM PC's and Compatibles Jerry Funk, 1992

Discovering Microsoft Works 2.0 for the IBM Personal Computer Kronstadt,1993-03-01 Discovering Microsoft Works for the IBM Personal Computer David Sachs, Babette Kronstadt,1989 Based upon the best selling integrated package Microsoft Works this book provides an introduction to computing which covers all the basics from creating a document changing layout and using spreadsheets to designing a database managing files and reformatting copied information It also covers advanced topics such as enhancing text querying and reporting from the database and using telecommunications Problems and projects are included as well as an educational version of Microsoft Works

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Projects for Microsoft Works 2.0 for the PC Carl A. Scharpf,1993-01 Microsoft Works is a popular applications software program that gives you word processing spreadsheet graphics database and communications capabilities in a special integrated environment With Projects for Microsoft Works 2 0 for PCs you ll learn to use each application tool quickly and discover how to put the power of Microsoft Works integrated environment to work for you The manual features a variety

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Microsoft Works on the IBM PC Herbert

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