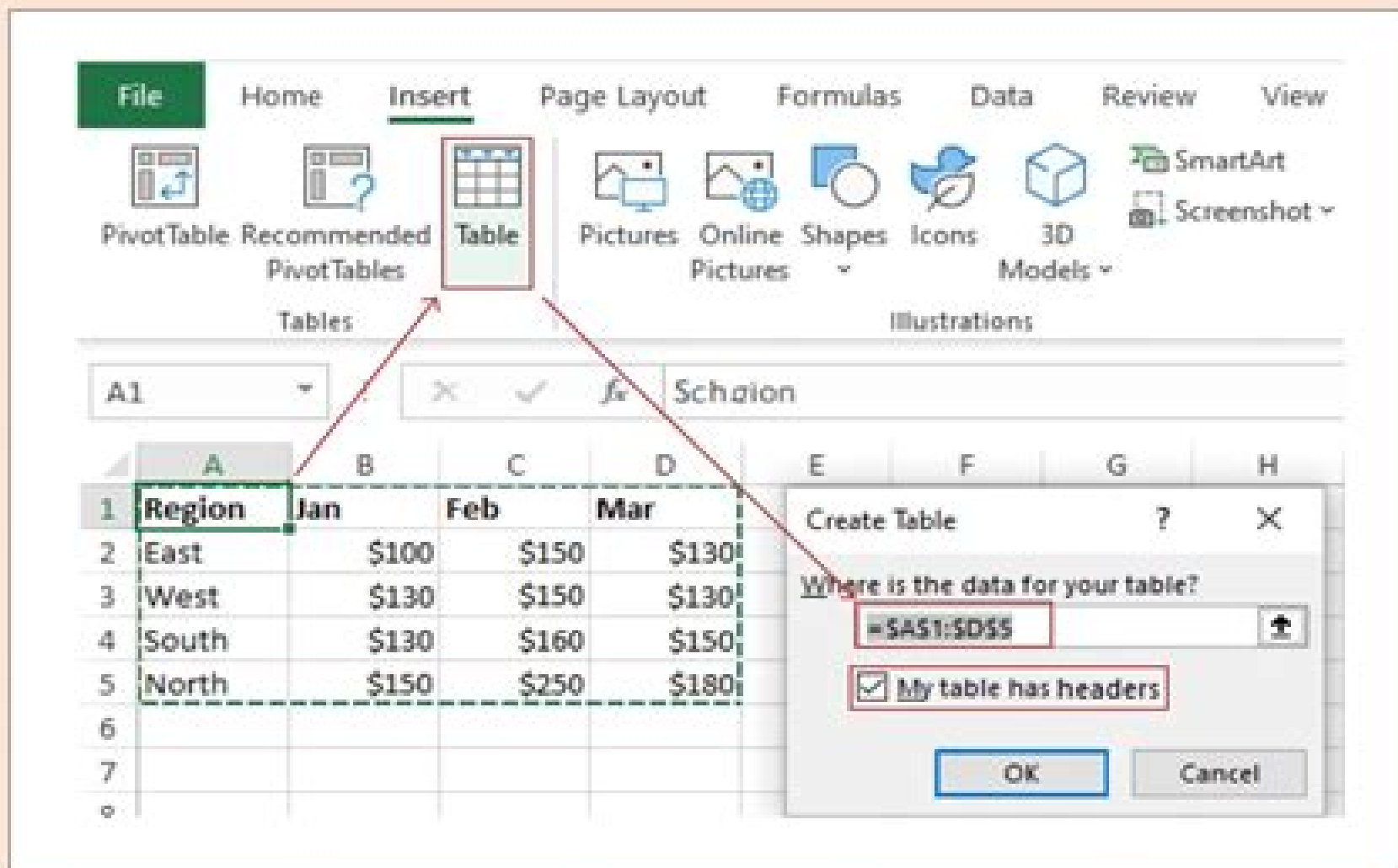


# Creating and Formatting Tables



The screenshot shows the Microsoft Excel interface with the 'Insert' tab selected. The 'Table' button in the 'Tables' group is highlighted with a red box. A red arrow points from this button to the 'Create Table' dialog box. Another red arrow points from the 'Table' button to the 'My table has headers' checkbox in the dialog box. The dialog box shows the data range as '= \$A\$1:\$D\$5' and the 'My table has headers' checkbox is checked. The background shows a table with columns A, B, C, D and rows 1 to 5.

Region	Jan	Feb	Mar
East	\$100	\$150	\$130
West	\$130	\$150	\$130
South	\$130	\$160	\$150
North	\$150	\$250	\$180



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