

Clinical Procedures For The Medical Assistant

Kathy Bonewit-West, Eugenia M. Fulcher, Brenda K. Burton

Clinical Procedures For The Medical Assistant:

Clinical Procedures for Medical Assistants - E-Book Kathy Bonewit-West, 2017-09-14 Learn the foundational concepts and skills necessary to become a successful clinical medical assistant Written using clear and accessible language Clinical Procedures for Medical Assistants 10th Edition guides you through common office procedures such as taking vital signs collecting and processing lab specimens preparing patients for examinations and assisting with office surgeries This new edition is thoroughly updated throughout and includes content on elephant system for ear irrigation influenza test h pylori test digital scale for measuring weight administration of rotavirus vaccine along with new chapters on nutrition emergency preparedness and the medical record Plus with the addition of soft skills and critical thinking exercises this comprehensive text introduces you the skills you need to succeed in today s fast paced medical office UPDATED procedural photos provides you with the most current pictures of how to perform important clinical medical assisting procedures Detailed learning objectives at the beginning of each chapter align with respective procedures to help guide you through the learning process and ensure that you learned everything you should from the chapter Over 120 procedures presented in a clear illustrated step by step format with online videos showing 84 of the procedures in action Student resources on the Evolve companion website offer a fun way for you to practice your medical assisting knowledge with animations games matching exercises and other interactive activities Chapter outlines and learning objectives prepare you for the skills and concepts you will be learning Charting examples help you understand the process for charting your own procedures Patient Teaching boxes prepares you for effective communication with detailed instructions on how to answer questions and how to explain medical concepts and procedures What Would You Do What Would You Not Do case studies challenge you to apply yourr knowledge to realistic medical office situations with a practitioner's response at the end of chapters Putting It All Into Practice and Memories from Practicum boxes feature real medical assistants sharing personal on the job experiences Glossary of key terms gives you a quick reference quide for important terms and concepts Clinical Procedures for Medical Assistants - E-Book Kathy Bonewit-West, 2015-01-06 Learn the procedures and skills you need to succeed as a medical assistant Clinical Procedures for Medical Assistants 9th Edition provides clear step by step instructions for common office procedures such as taking vital signs collecting and processing lab specimens preparing patients for examinations and assisting with office surgeries Written by expert educator Kathy Bonewit West this full color edition covers the latest competencies and topics in today s medical assisting practice including emergency preparedness and the updated fecal occult blood testing procedure The Evolve companion website includes videos of 84 procedures described in the book preparing you to become a competent clinical medical assistant Over 120 procedures are presented in a clear illustrated step by step format with online videos showing 84 of the procedures in action Chapter outlines and learning objectives prepare you for the skills and concepts you will be learning What Would You Do What Would You Not Do case studies challenge you

to apply your knowledge to realistic medical office situations with a practitioner's response at the end of chapters Putting It All Into Practice and Memories from Practicum boxes feature real medical assistants sharing personal on the job experiences Key Terms and Terminology Review help you master medical assisting terminology Charting examples help you understand the process for charting your own procedures Patient Teaching boxes prepare you for effective communication with detailed instructions on how to answer questions and how to explain medical concepts and procedures Student resources on the Evolve companion website offer a fun way to practice your medical assisting knowledge with animations games such as Ouiz Show and Road to Recovery drag and drop exercises Apply Your Knowledge exercises matching exercises and other interactive activities blood pressure readings determining height and weight drawing up medication as well as all video procedures and practicum activities UPDATED fecal occult blood testing procedure includes new video demonstrating this procedure UPDATED examples of medical assistants using an EHR are demonstrated in the video procedures showing the use of electronic charting Updated venipuncture photos show how to perform venipuncture UPDATED content also includes topics such as the medical record including HIPAA electronic medical records and advanced directives emergency preparedness the use of computer technology medical asepsis AIDS latex glove allergies vital signs including temporal artery thermometer pulse oximetry and the significance of pulse pressure pediatrics including immunization information and IM injection theory the colonoscopy IV therapy and the latest CLIA waived tests All 84 procedure videos are now available on the Evolve companion website for convenient viewing Clinical Procedures for Medical Assistants - E-Book Kathy Bonewit-West, 2022-09-03 Master the foundational concepts and skills necessary to become a successful clinical medical assistant Written using clear and accessible language Clinical Procedures for Medical Assistants 11th Edition guides you through essential medical assisting clinical procedures such as taking vital signs collecting processing and testing laboratory specimens preparing patients for examinations and procedures administering medications and assisting with office surgeries This edition is thoroughly updated throughout to align with 2022 medical assisting competencies and includes a new art program plus updated coverage of the medical record nutritional guidelines OSHA standards for infection control and prevention emergency preparedness and the latest medical assisting clinical guidelines More than 90 procedures help you learn key medical assisting skills with step by step instructions and clear illustrations Learning features throughout focus on case based critical thinking patient education legal issues practice tips and documentation exercises and a full complement of online resources provides practice for classroom and board exams EHR documentation exercises video procedures with evaluation questions and a variety of interactive exercises to reinforce comprehension and content mastery This thorough text ensures you have the clinical skills needed to succeed in today s fast paced medical office Consistent meticulous coverage ensures alignment of all content throughout the text on the Evolve companion website and in the study guide More than 90 illustrated procedures offer step by step guidance with many featuring accompanying online videos Learning

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commonly administered and prescribed in the medical office Current information on the OSHA Bloodborne Pathogens Standard along with a new video Expanded information on CLIA waived testing kits and CLIA waived automated analyzers New ADA quidelines for interpreting blood glucose test results The PT INR laboratory test and PT INR home testing End of chapter terminology review now contains broken down word parts New interactive math review on the companion Evolve Study Guide for Clinical Procedures for Medical Assistants - E-Book Kathy Bonewit-West, 2017-09-14 website Learn how to think critically and perform competently in the clinical setting Correlating to chapters in Clinical Procedures for the Medical Assistant 10th Edition this study guide provides additional activities review guestions and exercises designed to prepare you to work as a clinical medical assistant New is the addition of SimChart for the Medical Office activities that tie into appropriate chapters of the text In addition video evaluation activities on the companion Evolve site track your progress and understanding of each procedure Assignment sheets at the beginning of each chapter indicate the upcoming textbook and study guide assignments and make it easy to prepare for what s coming next Critical thinking activities utilize realistic situations to help you analyze and apply what you ve learned with games role playing situations fun crossword puzzles and independent study questions Pre tests and post tests provide a quick assessment of your knowledge prior to and after you study each chapter Key term exercises and assessments help in mastering new vocabulary Evaluation of Learning questions let you assess your understanding evaluate your progress and prepare for the certification examination Practice for Competency sections include checklist worksheets to use in practicing clinical skills Practicum activities on the Evolve companion website use worksheets to help you learn how the practicum site functions NEW SimChart for the Medical Office SCMO connection ties Elsevier's Educational EHR cases to the appropriate chapters and provides cohesion for the total curriculum solution NEW Evaluation of Competency checklists evaluate your performance versus stated objectives and performance standards and include CAAHEP and ABHES standards NEW Video evaluation activities allow students to track their understanding of the video procedures Clinical Procedures for Medical Assistants - Text and Study Guide Package Kathy Bonewit-West, Kathy Bonewit-West, BS, MEd, 2023-01-09 Clinical Procedures for Medical Assistants - Text and Virtual Medical Office Package Kathy Bonewit-West, 2008-01-28 This money saving package includes Clinical Procedures for Medical Assistants Text and Virtual Medical Office for Clinical Procedures for Medical Assistants Clinical Procedures for Medical Assistants Kathy Bonewit-West, 2005-09-01 Clinical Procedures for Medical Assistants - Text, Study Guide, and <u>Virtual Medical Office Package</u> Kathy Bonewit-West, 2011-03-18 This money saving package includes the 8th edition of Clinical Procedures for Medical Assistants Textbook Study Guide and Virtual Medical Office Clinical Medical Assisting Online for Clinical Procedures for Medical Assistants User Guide + Access Code Kathy Bonewit-West, 2007-12-05 Reinforce the textbook with online learning With media rich content that corresponds to and enhances Bonewit West Clinical Procedures for Medical Assistants 7th Edition this complete online course combines interactive content practice and

assessment Students interact with a variety of patient cases while getting on the job experience performing the same competencies they are expected to master to successfully graduate The course correlates to CAAHEP and ABHES clinical competencies Many patient scenarios are included with tasks such as taking vital signs administering medications and performing a venipuncture Modules direct students to read from the text and answer review questions to reinforce understanding First person virtual mentoring simplifies and personalizes instructions from the virtual supervisor Training Activities challenge students to apply skills allowing them to practice competencies in a safe environment A self evaluation checklist allows students to mark off lesson objectives they ve mastered or review content for those requiring more study Quick Review questions allow students to check their comprehension stay engaged and learn from feedback Lounge Talk lets students review what they we learned from each lesson with their supervisor mentor Lesson guizzes and module exams let students demonstrate their mastery of the content with automatic scoring and calculation of grades Pop up boxes include in depth explanations oversized figures or paperwork forms actually used on the job A glossary provides definitions and audio pronunciations each term linked to relevant locations in the online content Discussion board topics and assignments are posted online saving the instructors time in preparation The Evolve course management system saves time with automatic scoring and a grade book for the instructor and improves class communication with real time chat calendar e mail and Student Mastery Manual to Accompany Clinical Procedures for Medical Assistants Kathy bulletin board Bonewit-West, 2000 Contains extensive exercises for each chapter and performance checklists A new board game is included providing students with a fun way to refine their clinical and critical knowledge and skills Clinical Procedures for Medical Assisting Barbara Ramutkowski, 2005 Clinical Procedures for Medical Assisting 2nd edition addresses the most current competencies for CMA certification CPR procedures coding and insurance billing requirements HIPAA regulations OSHA guidelines and clinical diagnostic testing such as hemoglobin A1c diabetes testing It also includes coverage of procedures and the coverage of Anatomy and Physiology is increased significantly It trains students on clinical procedures infection control anatomy and physiology assisting with patients medical emergencies and first aid laboratory procedures nutrition pharmacology diagnostic equipment and much more Clinical Procedures for Medical Assistants Binder Ready Kathy Bonewit-West, Kathy Bonewit-West, BS, MEd, 2022-12-16 **Clinical Procedures for Medical Assistants - Text, Study** Guide, and Adaptive Learning Package Kathy Bonewit-West, 2014-12-10 This money saving package includes the 9th edition of Clinical Procedures for Medical Assistants Book Study Guide and SimChart for the Medical Office **Study Guide** for Clinical Procedures for Medical Assistants Kathy Bonewit-West, 2022-12-16 Learn how to think critically and perform competently in the clinical setting Correlating to chapters in Clinical Procedures for Medical Assistants 11th Edition this study guide provides additional activities review questions and exercises designed to prepare you to work in a modern medical office Content aligns to the new 2022 medical assisting educational competencies and provides procedure checklists

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medical assisting competencies at a time based on what they experience Realistic software simulations of handling a difficult patient setting up the exam room and many more bridge the gap between the classroom and the real world 15 unique cases promote understanding of how the competencies established by ABHES Accrediting Bureau of Health Education Schools and CAAHEP Commission on Accreditation of Allied Health Education Programs come into play in the workplace More than two hours of video clips highlight the communication and professionalism competencies of patient care Realistic information resources are shown such as medical records for each case an office policy manual a fee schedule a daysheet and more Performance summaries allow students to compare their decisions for each case to those of an expert and evaluate any differences between the two A study guide Complements textbook content through lessons that correlate reading assignments with patients in the virtual practice Focuses on one or two competencies in each lesson to create brief manageable learning experiences Demonstrates how all CAAHEP and ABHES medical assisting competencies come into play in the workplace Promotes active learning as students collect information from a variety of sources to make patient care decisions Encourages critical thinking as students discuss and critique the performance of the medical assistants in the videos Augments knowledge of HIPPA by directing students to compare the policy manual the contents of each case s medical record and what actually happens in the videos Makes lessons available online allowing students to complete their assignments and submit them electronically to their instructor

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